

Chief Administrative Officer's Report

June 24, 2026

PROJECT FILES:

Clare Veterans Centre (CVC):

- Generator has been installed.

LUB and MPS Review:

- To be discussed under New Business - Item 12.1

Active Transportation Plan:

- All public engagement sessions / activities are complete.
- The final plan, including implementation, costing, and potential funding sources, will be completed by June 30th.

Festival de Coques 2026:

- The inaugural Festival de Coques was held on June 8-14, with over 500 total participants attending 9 events.
- Private sector was engaged throughout the festival:
 - Innovative Fishery Products coordinated three plant tours for a total of 45 participants.
 - 6 local restaurants offered clam specials, with residents encouraged to send in bottled clams for judging.
- A clam-digging tour attracted 40 participants including visitors from New Brunswick, Quebec, Ontario, Alberta and British Columbia.
- The clam-digging competitions attracted 35 mainly local participants.
- The community clam boil attracted over 200 participants, complete with market vendors and an evening of music led by Vickie Deveau
- A Golden Clam Hunt was coordinated for the entire duration of the festival, with clues were shared daily at 10:00 am.
- Scotian Shores held a beach clean-up in Meteghan Centre, attracting roughly 30 participants and collecting over 1,200 lbs of garbage.
- Le Courrier article: [Grande participation au Festival de coques Baie Sainte-Marie](#)

Equipment Storage Building:

- Insulation and gyproc complete.
- Painting complete.
- NSP final inspection was passed earlier today (June 24th)
- Remainder of project – landscaping, gutters, heat pump, and shelving - to be completed by the end of next week.

Washroom Building:

- Washroom building is fully functional and open to the public.
- Railing is scheduled to be installed next week.
- We were experiencing issues with 2 of the 3 door opener buttons. This has since been rectified.
- Some minor site clean-up remains.

Gran Fondo Baie Sainte-Marie:

- 254 registrations as of June 23, 2026. Of these registrations, 31% (or 79) are from out of province.
- Promotional materials have been distributed in various locations throughout NS and NB.
- Applications to both TNS Digital Marketing (\$10,000) and CCH Major Event Hosting Program (\$15,000) were approved. Several bilingual Facebook ads are currently in motion to promote the Fondo to Atlantic Canada and Quebec.

Housing Development – Little Brook:

- Currently 12 units. Of these 12 units, 10 are already tenanted and the remaining 2 are spoken for.
- Two additional units are currently at the manufacturing facility in Concession. Installation is expected in July.
- The goal is to reach 16 units by the late summer / early fall.
- Landscaping of this section of the development (i.e., up to the curb) to begin shortly afterwards.

Housing Development – Meteghan:

- One unit currently on site.
- The unit in question is already spoken for.
- An additional two slabs have been poured and a third is prepped.
- The goal is to have 4 units on site by the end of the year.

Financial:

- As of May 31, 2026, the Municipality recorded \$11,996,737 in revenues versus \$2,508,930 in expenses, for a surplus of \$9,487,807.
- As of May 31, 2026, the Municipality had a balance of \$3,052,379 in its operating fund, \$764,085 in its capital fund and a total reserve balance of \$3,255,521. The total reserve balance can be broken down as follows:
 - Operating reserve - \$2,533,669
 - Capital reserve - \$107,984
 - Landfill closure reserve - \$390,123
 - Gas tax reserve - \$223,745