

**Chief Administrator's Report**  
**By CAO Stéphane Cyr**  
**March 21, 2018**

**PROJECT FILES:**

**Church Point Sewer Treatment Plant (\$198,628)**

- See Council minutes of February 21, 2018

**Sewer Extension – John Thibodeau Road (\$557,000)**

- See Council minutes of February 21, 2018

**Cultural Hub Project (\$200,000)**

- As previously discussed, the application for additional funding from ACOA in the amount of \$30,000 is currently being developed. This incremental funding is conditional upon matching funding from the Municipality.
- This funding will focus mostly on interior work – crack-filling, painting, lighting, etc. – as well as compliance issues relating to the fire code. The tender will close March 22, 2018 at 2:00 pm. This tender will be conditional upon approval of funding.
- Pricing is being sought for exterior signage. This signage will be consistent with the design of the building, including the blue roof.

**Clare 250th (\$74,600)**

- A list of 250 Things To Do in Clare for 2018 has been prepared. Will be included as a bilingual checklist in the back of the 2018 Clare Visitors Guide.
- Daily posts on the Clare 250<sup>th</sup> Facebook page.
- Clare 250<sup>th</sup> logo has been launched.
- Received 14 image submissions from local artists for the Clare 250<sup>th</sup> Commemorative Wine labels. Committee has selected 2 images (Denise Comeau and Diane Nadon). Tentative launch planned for early June.
- Clare 250<sup>th</sup> press release has been issued
- Other upcoming activities include: a re-enactment of the signing to the sermon of allegiance, Clare dans un soir 2, Canada Day celebrations, a re-enactment of the arrival of Joseph Dugas, a photo display, a wine and cheese, the opening of the Cape St. Mary Lighthouse Park, etc.
- Following a meeting with NS Office of Acadian Affairs and la Francophonie, an application for funding in the range of \$35k has been submitted.

### **Cape St. Mary Lighthouse (\$167,025):**

- Official opening of the park has been confirmed for May 17<sup>th</sup> at 3:00 pm. MP Colin Fraser to attend.
- Website will be launched the week of April 2<sup>nd</sup>.
- Roof to be finalized in early April
- Highway 101 has been fabricated. Installation anticipated for early April.
- Interpretation panels to be installed mid to late April

### **Belliveau Cove Development Commission:**

- See Council minutes from March 20, 2018

### **St. Bernard Fire Department:**

- Electrical inspection is complete
- Interior wall constructed. Gyproc underway
- Footings for back extension and truck bays complete
- Pony walls for truck bay have been poured. Wooden walls starting next week.
- Project is on schedule to meet July 31<sup>st</sup> deadline.

### **Clare Veterans Centre:**

- See Council minutes of February 21, 2018

### **Major Point Road:**

- See Council minutes from March 20, 2018

### **Boundary Review:**

- As part of the ongoing Boundary Review process, the UARB Public Hearing will be held at the Municipal Office on April 26, 2018.
- There will be two meetings. The first will be held at 1:00 pm and the second at 7:00 pm. Both meetings will be open to the public.
- The UARB may at its discretion cancel the second meeting if it deems it unnecessary.

### **Gran Fondo:**

- As of March 21, 2018, we have 153 registrations including 40 from out of province.
- Accommodation Sponsors: 2 of 4 back on board for \$400: Admiral Digby & ABCC. Pines and the Rodd Grand have declined for this year.
- Jersey promotion starting today – Media release, social media, email newsletter. (Free jersey if registered by July 31<sup>st</sup>)
- Facebook ads focusing on markets outside Nova Scotia will commence April 2018 as per funding received from Tourism Nova Scotia (\$5,000)

### **Meteghan River Sewer Extension**

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- See Council minutes from February 21, 2018

### **FINANCIAL:**

- As of February 28, 2018, the Municipality has recorded \$8,678,772 (96.4%) in revenues versus \$7,517,262 (83.5%) in expenses, for a net income of \$1,161,510 (12.9%).
- As of February 28, 2018, the Municipality has a balance of \$1,369,971 in its general account, \$288,716 in its capital fund and a total reserve balance of \$4,202,230
  - Operating reserve - \$440,257
  - Capital reserve - \$2,646,567
  - Landfill closure reserve - \$318,610
  - Gas tax reserve - \$796,796

### **INTERNAL:**

- The 2018-2019 budget exercise is currently underway. Staff is proposing a special meeting of Council on April 9<sup>th</sup> to review the draft budget.
- As a reminder, March 30, 2018 is the deadline for applications under the 2018-2019 Grants to Organizations Program. The application form is currently on the municipal website.
- Performance evaluations are currently underway with the goal of having these completed by March 30, 2018.

▪ **Meetings since February 21, 2018:**

- CDENE Immigration Forum – March 7<sup>th</sup>
- AMA Western Regional Meeting – March 9, 2018
- Tax Sale – March 10, 2018
- Grant Thornton (Pre-audit planning) – March 19, 2018
- Lynette Muise (Clare Health Centre) – March 21, 2018

▪ **Upcoming meetings of note:**

- Belliveau Cove Development Commission – March 22, 2018
- Eco-Parc Meeting – March 26, 2018
- Consultation Session - US-A Strategic Plan – March 28, 2018
- Clare Health Foundation – April 10, 2018